

VILLAGE OF BARONS

Reference: Council Meeting	Adopted By: Resolution	Number: 074
Prepared By: Laurie Beck	Date: October 9, 2019	Supersedes: 059

POLICY

Title: Council/Committee Fees

Policy Statement *

That the honorariums to be paid to Council for attendance at meetings shall be set at \$60.00 per meeting.

That the per diem for Council, shall be set at the rate of \$150.00 per day.

Director of Emergency Management shall be paid at a rate of \$60.00 per meeting or \$150.00 per day.

That the mileage allowance for Council/CAO/DEM/Village Employees shall be paid at a rate of \$.60 per kilometer.

That the Village pays for the registration fees, hotel charges and meals for attendance at workshops/seminars/conventions for Council/CAO/DEM/Village Employees &/or Village Representatives.

The Purpose of This Policy is to:

To reimburse Council/CAO/DEM/Village Employees or Village Representatives for their time spent on Village matters and provide a schedule of expenses standard to each situation.

Definitions: Council – any duly elected member of the Municipal Council
CAO – Chief Administrative Officer
Village Employees – Village Public Works Foreman
DEM – Director of Emergency Management
Village Representative – MPC (Municipal Planning Committee members)

Responsibilities: Shall retain and submit all relative receipts and vouchers and shall record and report all meetings attended and mileage incurred monthly.

Procedures: Shall submit meeting attendance records and expense sheet to the Village Office for reimbursement.

Cheques for mileage and meals shall be issued on receipt of the employee's expense statement.

**** This policy is subject to any specific provisions of the Municipal Government Act, the Local Authorities Board Act or other relevant legislation.**